

How to Create “COMPANY 2-3-6 Competence Evolution Diagrams”?

1. Create "COMPANY_236_Scores.xls" file
2. In line 1: Add "Company name"
3. Go to column A, row 3 => field A3, start to list years, top-down: 95 in A3, ..., '03 in A11. [Note: To enter “0X” add ‘ => “’0X”]; otherwise Excel will only display “X” and swallow the first “0”]
4. Go to field B12, start to list 2-3-6 building block acronyms, from left to right: TT in B12, DS in C12, IS in D12, MM in E12, CP in F12, and CC in G12.
5. 2-3-6 building block acronyms, top-down: .
6. Mark all fields from A3 (top left corner) down to G12 (bottom right corner), select 'Align Right'.
7. Fill in values for every series (B3-B11, ..., G3-G11), values have to be either 0 or 1 or 2 or 3 or 4 [see “**How to Determine the Index Score Values**”]
8. Select 'Chart Wizard' button.
9. Select 'Chart type' "Surface."
10. Select 'Chart sub-type' "3-D Surface" (in top left corner).
11. Click 'Next.'
12. Click on tab 'Series.'
13. Click on ‘Add’ button.
14. Go to 'Name' field, click data range button (icon at right end with red arrow), enter “TT”, click icon at right end with red arrow to return to ‘Source Data/Series’ window).
15. Go to 'Values', click data range button, select B3-B11, click icon to return.
16. Go to 'Category (X) axis labels', click on data range button, select A3-A11, click icon to return.
17. Don't click on 'Next >!' Stay in 'Source Data/Series', go to 'Series', click on 'Add'.
18. Same procedure for remaining data series as with 1st Series except use relevant data and don't change 'Category (x) axis labels'.
19. If all data series are entered click ‘Next >’.
20. For 'Chart title' add "Company Name--2-3-6 Evolution".
21. For 'Category (X) axis' add "Year”.
22. For 'Series (Y) axis' add "2-3-6 Competencies".
23. For 'Value (Z) axis' add "Index Score (4 = top)"
24. Click 'Next', click 'Finish'
25. Select scale for "2-3-6 Competencies", select 'Number of series b/w tick-mark labels' to be “1”.
26. Select scale for "Index Score (4 = top)", select 'Scale' tab, change 'Major unit' to 1 and uncheck